**STEPHEN T. MATHER HIGH SCHOOL**

**5835 N Lincoln Avenue**

**Chicago, Illinois 60659**

**773.534.2350**

**Chris Jones Renee Aloma**

***Principal* Allen Jones**

 **Karen Ritter**

 ***Assistant Principals***

Organization Name

Address

City, State Zip Code

Dear Organization Name,

We are a class of AVID sophomores from Mather High School. One of our program goals this year is to create a service learning project for our class to complete. After researching a variety of community issues, we decided to work with an organization that helps animals or fights animal abuse. We identified (number of organizations class is writing) organizations in this field, including (organization name). We are providing each of the organizations with a proposal for service and fundraising. We created the proposal for (organization name) based on a review of the information on your website. We understand that these ideas might not work exactly, but we are flexible and open to suggestions.

Please review our ideas below, and let us know if we can help you. In the end, we’ll choose one of the seven organizations to help based on resource requirements and each organizations needs.

1. Write about your specific idea here.
2. Write about your specific idea here.
3. Write about your specific idea here.

We appreciate your attention to our request, and we hope to help your organization in very near future.

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Thank you,

Mather High School AVID Sophomore Service Team

Name

Name

Name

Name

***These Are Our Children***